



**PRODUCT/PROCESS
ERGONOMIC CERTIFICATION**

M001-CEP

CERTIFICATION APPLICATION

Rev. 5
31/03/2022

MANUFACTURER'S PERSONAL DATA

Company name:

Address (street, post code, town, region):

Phone:

Fax:

E-mail:

Website:

Contact person:

Mobile:

PRODUCTION SITE

Name:

Address:

Phone:

Fax:

E-mail:

Website:

Contact person:

Mobile:

ORGANIZATION STRUCTURE

Number of people involved in the activity subject to certification:

The organization has internal labs YES NO

The organization has a certified management system YES NO underway scheduled


Which one? ISO 9001 FPC Other: _____

By which certifying body?: _____ how long: _____

The organization has used advisors for the product/process preparation YES NO

Name of such company or of the advisor:

Empty text box for providing the name of the company or advisor.

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REQUIRED CERTIFICATION:			
CERTIFICATION SCHEME		LEVEL	NOTES
Ergonomic product certification	<input type="checkbox"/>	★	Compliance with ergonomic principles (Polytechnical standards – document assessment)
	<input type="checkbox"/>	★★	Previous level + Evidence-based anthropometric & biomechanical compliance (Biomedical area)
	<input type="checkbox"/>	★★★	All the previous levels + Evidence-based usability (Usability area – ergonomic quality during use)
	<input type="checkbox"/>	★★★★	All the previous levels + Evidence-based user experience (User Experience area – ergonomic quality before and after use)
	<input type="checkbox"/>	★★★★★ (*)	All the previous levels + Human Centred Design certification (See following note)
HCD (Human Centred Design) process certification	<input type="checkbox"/>	Specific design (ISO 9241-210)	The ErgoCert Technical Specification ST03.01 defines the procedures for the certification of the product/service DESIGN PROCESSES in a “Human Centred Design” (HCD) context, in order to check the application of the reference standard principles (ISO 9241- 210:2010 - ISO 9241- 220:2019)
	<input type="checkbox"/>	Organization (ISO 9241-220)	
(*) Note: The obtainment of the “Human Centred Design” product design certification allows the addition of one star to the product ergonomic certification already obtained. To apply for the 5★ level Ergonomic product certification it is necessary to apply for the HCD process Certification as well.			

Note: the description of the certification schemes and of the full certification procedure may be found in the “Certification regulation” available on the ErgoCert website: www.ergocert.it

The reference standards for each scheme may be found on the website.

Product/products <u>or versions</u> to certify: (Product trade name)	Is the product CE marked?	Product description (other documents may be attached at the manufacturer’s discretion)
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	
	YES <input type="checkbox"/> NO <input type="checkbox"/>	

Please state the period when you would like the certification audit to be carried out:	
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Does the manufacturing of the product subject to certification occur entirely at the production site previously mentioned?	YES <input type="checkbox"/> NO <input type="checkbox"/>
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If **NOT**, specify below the other production sites (also third parties) where (ergonomically relevant) product components are manufactured, specifying the manufacturer, the production site, and the manufactured component


Manufacturer	Production site	Component

Date:		Manufacturer stamp and signature

SECTION RESERVED TO THE CERTIFYING BODY

APPLICATION REVIEW	OUTCOME (**)	NOTES
Is the information about the client and the product sufficient to carry out the certification process?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Has the client correctly defined the requested certification?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Is the product certification requested by the client covered by the accredited certification scheme?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are the resources sufficient to carry out all the assessment activities?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Is it necessary to draw up new regulations and/or product technical specifications?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Is it necessary to train and/or qualify new assessors?	YES <input type="checkbox"/> NO <input type="checkbox"/>	

(**) **Note:** whether any integration of information or action about the body's resources may be necessary, specify this in the notes field.

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Review carried out by:		SIGNATURE
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