ERGOCERT
ERGONOMICS CERTIFYING INSTITUTE

ErgoCert – Ente di Certificazione per l'Ergonomia Srl
Via Pradamano, 4
33100 UDINE (IT)
Web Site: www.ergocert.org
C.F. and P.IVA n° 02269420309
CCIAA subscription n° 248012

PRODUCT/PROCESS ERGONOMIC CERTIFICATION
CERTIFICATION REQUEST

M001-CEP
Rev. 6 - 04/02/2026

MANUFACTURER'S PERSONAL DATA	
Company name:	
Address (street, post code, town, region):	
Phone:	Fax:
E-mail:	Website:
Contact person:	Mobile:

PRODUCTION SITE	
Name:	
Address:	
Phone:	Fax:
E-mail:	Website:
Contact person:	Mobile:

ORGANIZATION STRUCTURE
Number of people involved in the activity subject to certification:
The organization has internal labs ☐ YES: Specify relevant(s) ☐ NO
The organization has a certified management system ☐ YES ☐ NO ☐ Underway ☐ Scheduled
Which one? ☐ ISO 9001 ☐ FPC ☐ Other: Specify (primary at least)
By which certifying body: Since when:
The organization has used advisors for the product/process preparation ☐ YES ☐ NO
Name of such company or of the advisor:
Note(s)

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REQUIRED CERTIFICATION			
☐ First certification	☐ Extension	☐ Upgrade	☐ Renewal

Product Ergonomic Certification			
LEVEL	**ACTIVITIES/CHECKS**		**CERTIFIED REQUIREMENT**
☐ ★☆☆☆☆[1]	**Ergonomic Expertise** (Polytechnical Area)		☐ Compliance with ergonomic principles ☐ Other: Specify
☐ ★+★☆☆☆[1]	Previous level + **Biomedical evaluations with users** (Biomedical Area)		☐ Evidence-based anthropometric & biomechanical compliance ☐ Other: Specify
☐ ★★+★☆☆[1]	All previous levels + **Usability evaluations with users** (Usability Area)		☐ Evidence-based usability ☐ Other: Specify
Note 1: obtaining of *all* the certification levels detailed above ("3★") is necessary in order to obtain the HCD (Human Centred Design) Process Certification.			
☐ ★★★+★☆	All previous levels +	☐ **User Experience** (UX) evaluations	☐ Evidence-based user experience ☐ Perceived[2] quality *vs.* effort ☐ Other: TBDSpecify
		☐ Accessibility evaluations	☐ Accessibility
		☐ Serviceability evaluations	☐ Serviceability
		☐ Other evaluations	☐ Other: Specify
Note 2: ironing systems.			

HCD (Human-Centred Design) Process Certification		
LEVEL	**ACTIVITIES/CHECKS**	**CERTIFIED REQUIREMENT**
☐ ★★★☆+★[3] *Or* ☐ ★★★★+★[3, 4]	Documental evaluations of evidences provided by the Client relative to the application of the HCD process as described in the ISO 9241-210 Norm	☐ Product's Human Centred Design Process Certified
Regarding the modalities for obtaining the HCD (Human Centred Design) Process Certification (Paragraph 8.4 – Certification Levels from General Regulations): **Note 3:** In order to request the HCD (Human Centred Design) Process Certification it is necessary to request (and abtain) the level "3★" Product Ergonomic Certification. In the event of concomitant obtaining of at least a level "3★" Product Ergonomic Certification and the HCD (Human Centred Design) Process Certification, the final certification level will result from the one obtained for the Product Ergonomic Certification plus one star ("1★") from the HCD (Human Centred Design) Process Certification. **Nota 4**: In order to request the level "5★" Ergonomic Certification it is necessary to also request (and obtain) the HCD (Human Centred Design) Process Certification.		

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OTHER CERTIFICATIONS	
☐ **Graphical Interfaces' Usability**	Compliance verification – unrelated to the physical support – for usability requirements in the design of graphical interfaces (Human-Machine Interface)
☐ **Accessibility**	Compliance verification for accessibility requirements of physical and ICT products **Note**: it is the same compliance verification as the one reported between the options for obtaining the level "4★" Product Ergonomic Certification (in the previous page), but requested in an unrelated modality from the usual certification process.
☐ **Control Room**	Compliance verification for ergonomic requirements defined by the ISO 11064 series in the design of workstations and control centers
☐ **Driver Distraction Reduction**	Compliance verification for the requirements defined by the NHTSA-2010-0053 standard in relation to reducing driver distraction
☐ **HCD Organization**	Verification of the implementation of HCD processes within the organization as required by the ISO 9241:220 standard

Note: the description of the certification schemes and the entire certification process is provided in the "Certification Regulations" available on the website: www.ergocert.it

Reference standards for each scheme can be found on the website.

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OBJECT(s) OF CERTIFICATION		
Product(s) or version(s) to be certified: (Product trade name)	**Is the product CE marked?**	**Product description:** (Attached documentation at manufacturer's discretion)
	☐ YES ☐ NO	
	☐ YES ☐ NO	
	☐ YES ☐ NO	
	☐ YES ☐ NO	
	☐ YES ☐ NO	
	☐ YES ☐ NO	

Please indicate the period in which you would like to carry out the certification audit:	

PRODUCTION PLANTS	
Does the manufacturing of the product subject to certification occur entirely at the production site previously mentioned?	☐ YES ☐ NO

If **NOT**, specify below the other production sites (also third parties) where (ergonomically relevant) product components are manufactured, specifying the manufacturer, the production site, and the manufactured component

Manufacturer	**Production site**	**Component**

Date:	Manufacturer's stamp and signature

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SECTION RESERVED TO THE CERTIFYING BODY		
APPLICATION REVIEW	**OUTCOME** [5]	**NOTES**
Is the information about the client and the product sufficient to carry out the certification process?	☐ YES ☐ NO	
Has the client correctly defined the requested certification?	☐ YES ☐ NO	
Is the product certification requested by the client covered by the accredited certification scheme?	☐ YES ☐ NO	
Are the resources sufficient to carry out all the assessment activities?	☐ YES ☐ NO	
Is it necessary to draw up new regulations and/or product technical specifications?	☐ YES ☐ NO	
Is it necessary to train and/or qualify new assessors?	☐ YES ☐ NO	

Note 5: whether any integration of information or action about the body's resources may be necessary, specify this in the notes field.

Review carried out by:	Signature